

**SECOND NOTICE OF ANNUAL MEETING  
OF TEQUESTA GARDEN CONDOMINIUM ASSOCIATION, INC.**

**TO ALL MEMBERS:**

On **Monday, March 6, 2023 at 2:00 PM**, in the **Tequesta Garden Clubhouse, 10 Westwood Avenue Tequesta, FL 33469**, the Annual Meeting of the Association will be held for the purpose of conducting the lawful business of the Association. The agenda for the Annual Meeting is:

1. Election of chairman of the meeting.
2. Calling of the roll and certifying of proxies.
3. Proof of notice of meeting or waiver of notice.
4. Reading and disposal of unapproved minutes.
5. Reports of Officers.
6. Reports of Committees.
7. Unfinished Business.
8. New Business.
9. Adjournment.

A majority of the votes of the entire membership (a “quorum”) must be present, in person or by proxy, at the meeting, in order for the business to be conducted. It is **VERY IMPORTANT** that you either **attend** or **provide a proxy** in order to conduct business at this Annual Meeting.

**Pursuant to Florida law, an election of the directors of this Association is not required, since the number of candidates was less than or equal to the number of vacancies to be filled. Accordingly, the names of the New Board Members will be announced at the Annual Meeting.**

**VOTING BY PROXY**

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about **PROXIES**:

1. A **general proxy** is for the purpose of establishing a quorum and appointing **another person** to vote for you on parliamentary procedure or other matters that do not require a limited proxy. It must be signed by the person authorized to cast the vote for the unit.
2. The proxy must be submitted to the Association **prior to the scheduled time of the meeting**. It can be sent via hand-delivery to the Management Office, via mail addressed to the Association’s mailing address at: Tequesta Garden Condominium Association, Inc., **10 Westwood Avenue, Tequesta, FL 33469**, via e-mail to: **daryl@tequestagarden.com**, or via facsimile to: **561-747-5043**. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registration.
3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may **withdraw** your proxy when you register at the meeting.
4. A proxy may be **revoked** in writing or **superseded** by a later proxy to another person. It may also be **assigned** (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.

ELECT/NO

5. A **proxy form** is enclosed with this notice for your use, if needed.

Please be sure to mail in your proxy, unless you plan to attend the Annual Meeting to cast your votes in person.

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Dated: 2/6, 2023.

BY ORDER OF THE BOARD OF DIRECTORS

*Nancy Heines*

\_\_\_\_\_  
Nancy Heines, Secretary

ELECT/NO

**PROXY**

The undersigned owner or Voting Member of Unit No. \_\_\_\_\_ in **Tequesta Garden Condominium**, appoints (Check one):

\_\_\_\_\_ a) **Nancy Heines, Secretary** of the Association, on behalf of the Board of Directors, or

\_\_\_\_\_ b) \_\_\_\_\_ (if you check b, write in the name of your proxy) as my proxyholder\*, with power of substitution, to attend the meeting of the members of **Tequesta Garden Condominium Association, Inc.**, to be held **Monday, March 6, 2023 at 2:00 PM**, in the **Tequesta Garden Clubhouse, 10 Westwood Avenue, Tequesta, FL 33469**, and any adjournment/recess thereof.

Dated: \_\_\_\_\_, 202\_\_.

SIGNATURE OF OWNER OR VOTING MEMBER:

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

\*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the **Secretary** of the Association as your proxyholder.

**DO NOT COMPLETE THIS SECTION. This section is only to be filled in by the proxyholder if they wish to appoint a substitute proxyholder.**

**SUBSTITUTION OF PROXY**

The undersigned, appointed as proxy above, does hereby designate \_\_\_\_\_ to substitute for me in the proxy set forth above.

Dated: \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
**PROXYHOLDER**

**THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.**